



ARCHDIOCESE OF BRISBANE

Confirmation of Completion for Safeguarding Essentials Presentation

Completed forms are to be returned to the local Parish/Community for verification.

Employee/Volunteer: _____

Date of Birth: / / (Print Full Name)

Gender:

Male Female Not disclosed

Parish/Work Unit: _____

Employment/Volunteer role/s: _____

I confirm the following: (tick where applicable)

- I have viewed the Archdiocese of Brisbane Safeguarding Essentials Presentation in its entirety.
- I understand the Archdiocese commitment to safeguarding children and vulnerable adults.
- I understand that, during the course of my ministry, employment or volunteer work for the Archdiocese, I am obliged to respond to, and report, all safeguarding concerns, disclosures and incidents which come to my attention, including grooming behaviours.
- I understand that if I fail to comply with my safeguarding obligations during the course of my ministry or work for the Archdiocese I may be subject to disciplinary action up to and including dismissal.

_____ Time: _____ Date: ____ / ____ / _____
(Signature)

Parish verification this person is a current parish volunteer/employee

Parish Representative: _____
(Print Full Name)

Position/Role: _____

_____ Date: ____ / ____ / _____
(Signature)

After verifying, Parishes/Communities are to send all forms to People & Culture Team for recording:

Phone: (07) 3324 3106

Email: volunteers@bne.catholic.net.au

Address: c/- People & Culture, GPO BOX 282 Brisbane Qld 4001

Privacy Notice

Generally, the Archdiocese of Brisbane collects, uses and holds personal information if it is reasonably necessary for or directly related to the performance of Archdiocesan functions and activities. This may include for the purpose of fulfilling Archdiocesan mission and directions, facilitating internal business operations and complying with legal or regulatory requirements. Generally, the Archdiocese only uses or discloses personal information for the purposes for which it was collected (as set out above). Except as otherwise permitted by law, the Archdiocese only collects and discloses sensitive information where consent is provided and if the information is reasonably necessary for the performance of our functions and activities (set out above).